

Children's Partnership Senior Officers Group
 Tuesday 12th May 2009, 15:30 – 17:30
 Ian Curryer's Office, Sandfield Centre, Sandfield Road,
 Lenton, Nottingham, NG7 1QH

Agreements, actions and key points

Attendees

Ian Curryer (Chair)	Acting Corporate Director of Children's Services
Candida Brudenell	Director, Children's Trust Transition Programme
Andrew Kenworthy	Chief Executive, Nottingham City NHS
Craig Berens	Assistant Chief Operating Officer, Nottinghamshire YMCA (NCVS)
Janet Sheard	Chief Operating Officer and Executive Nurse, City Health Nottingham
Jean Pardoe	Chief Executive, Connexions
Margaret McGlade	Independent Chair, Local Safeguarding Children Board
Paula Webber	Deputy Area Director, Nottingham Learning and Skills Council
Shaun Beebe	Chief Superintendent, Nottinghamshire Police
Nigel Hill (rep for SW)	Deputy of Operations, Nottinghamshire Probation

Apologies

Sheila Wright (NH rep)	Deputy Chief Officer and Director of Operations, Nottinghamshire Probation
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Item	Detail
1	<u>Welcome and apologies</u> <ul style="list-style-type: none"> Apologies noted as above.
2	<u>Minutes and matters arising</u> <ul style="list-style-type: none"> Minutes of the previous meeting were agreed as an accurate record subject to the following: <ul style="list-style-type: none"> <u>Item 2</u> - NSCB representation - It was agreed that MM would be invited to be in attendance. <u>Item 2</u> - It was agreed that IC will report to Overview and Scrutiny (O&S) on the development of the Children's Partnership and its progress with the implementation of the Children and Young People's Plan (CYPP). This will be the annual engagement with O&S. It was agreed that there would be no O&S item in June. <u>Item 4d</u> – CBerens to contact Penny Wakefield regarding the Sustainable Community Strategy (SCS). The Partnership title was clarified as 'Nottingham Children's Partnership, acting as a Children's Trust'. For ease it will be commonly referred to as 'Nottingham Children's Partnership' (NCP).
3	<u>Feedback from the Children's Partnership Board, April 29th</u> <ul style="list-style-type: none"> IC provided verbal update. Branding issue arose therefore Group progressed to the 'Branding' item.
4	<u>Common Assessment Framework report</u>

	<ul style="list-style-type: none"> Item included in Item 7 'Performance management'.
5	<p><u>Children's Partnership Board Strategy</u></p> <ul style="list-style-type: none"> The Group agreed that consultation would be with each Partner through their representative on the Senior Officer Group. SB joined meeting. It was suggested that the move from sub-group to accountability should be made. Each member would be held responsible for their own outcomes within parameters which are agreed by the Group. There would be a shift from a managerial to a leadership approach. It was agreed that a paper would be written stating that the Group have considered the different options/models but would like to take forward a model based around accountabilities with named leads for each CYPP priority. It was agreed to put together a paper which can be taken to wider partners and VCS, mapping resources across the Children's Partnership. This will become an enabling strategy for the 15 CYPP priorities, including a range of corporate health measures. External groups i.e. parents/cares will be asked how they would like to be consulted.
Items for discussion	
6	<p><u>Local Safeguarding Children Board Chair's report (MM)</u></p> <ul style="list-style-type: none"> It was agreed that the future developments section needs expanding so that the Group know what action needs to be taken. The Group agreed that it would be useful to know what agencies are and are not performing to the NSCBs satisfaction. CM, SB and Lyn Bacon to pull together a meeting to discuss performance issues. IC to meet with Dorne Collinson.
7	<p><u>Performance management (Colin Monckton to attend at 16:45)</u></p> <ul style="list-style-type: none"> It was discussed how the Group would report performance to the Board. It was agreed that there would be monthly progress reports. It was agreed that health and Local Authority data would be brought together in one report. A 'dashboard' with RAG ratings for all performance indicators, national averages and further statistics was requested by the Group. Annual measures for each indicator required. Developing proxies will improve progress. It would be useful for reports to highlight what CAF issues there are. SB to provide CM with the 'snakes and ladders' tool. It was agreed that a report would be drafted to take to Cllr Mellen in June. It was agreed that an overarching quarterly report would be taken to the Board. CM to attend next meeting, June 8th.
8	<p><u>Branding</u></p> <ul style="list-style-type: none"> A discussion took place around the use of the branding and the logo. CB agreed to send Group a link to the Children's Partnership branding guidelines. A paper will be brought to the next meeting, June 8th.
9	<p><u>Teenage Pregnancy Early Intervention service specification and report</u></p> <ul style="list-style-type: none"> It was agreed that this paper would be worked on and brought back to the next meeting, June 8th.
10	<p><u>Forward plan</u></p> <ul style="list-style-type: none"> A forward plan is in progress and will feature as a regular item at meetings.

11	<p data-bbox="204 91 480 125"><u>Any other business</u></p> <ul data-bbox="252 129 1385 203" style="list-style-type: none"><li data-bbox="252 129 1385 203">• It was noted that JS is representing City Health Nottingham (community and integrated work) and not Nottingham City NHS.